



583 Grant St. Clarkesville, GA  
vintagegarageantiques.com  
jenny@vintagegarageantiques.com  
Phone: 470-239-0199

### Booth Space Rental Agreement

THIS AGREEMENT made and entered into on this date: \_\_\_\_\_, 20\_\_\_\_  
by and between Vintage Garage Antiques (VGA) and its designated agent(s) and the renter or  
Dealer of booth space (herein after referred to as "Dealer")

Dealer Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Dealer acknowledges that this contract relates to the following:

Vendor	Booth	Monthly
Number: _____	Size: _____	Rate: _____

VGA may change any and or all terms of this agreement by informing Dealer of said change and date said change will become effective.

Dealer agrees to compensate Vintage Garage Antiques agreed upon rent per foot of floor space (minimum \$40 regardless of size) on the first day of each month. The first month's payment is due at the initiation of this agreement and no space will be reserved without payment of the first month's rent. Subsequently each month's rent is due on the first of the month – renter may elect to have this rent deducted from the previous month's sales and the difference will be invoiced and sent via email on file.

In addition, VGA will collect and retain as commission the sum equal to 10% of the sale price for all items as compensation for marketing, staffing and general services. The balance of each months total sales less this 10 percent commission, less booth rent, and less the sales tax will be remitted to the seller via check. Checks are generally issued around the 3rd day of each month for the sales that occurred in the period of the previous month. Vintage Garage Antiques will collect any sales taxes due on the gross proceeds and pay to the State of Georgia.

For each and every day a booth renter is delinquent on their rent beyond 3 days a fee of \$5.00 will be charged. If a booth renter is delinquent beyond 5 days a fee of \$10 will be charged. Beyond 7 days, a fee of \$15 will be charged and booth will be put on discount, decided by VGA Management. Once rent is paid in full, discount will be removed. Repeat offenses may lead to removal of VGA.

Dealer acknowledges that VGA does not insure items placed in booth spaces. Dealer agrees to hold harmless Vintage Garage Antiques of any damage and or breakage or theft. VGA does utilize a building security system with motion and door detectors for hours that the business is closed. Dealer is instructed and encouraged to consult his or her insurance company and obtain insurance for all items placed at Vintage Garage Antiques.

Dealer expressly acknowledges that they are not an employee of VGA. In addition, Dealer agrees to hold harmless VGA from any and all responsibility related to any harm or personal injury Dealer may suffer related to their "Booth" pursuits with respect to this agreement.

Vintage Garage Antiques agrees to act in good faith in seeking to sell item(s) located in the Dealer's booth space and will not relocate assigned booth space without first contacting Dealer. ITEMS SHOULD BE CLEANED, TAGGED, AND PRICED PRIOR TO ARRIVING AT VINTAGE GARAGE ANTIQUES. VGA offers no facilities for cleaning, storage, restoration, or processing of Dealer's items. At any time items owned by a Dealer are found outside of contracted booth space these items will be relocated to the Dealer's contracted booth space or at the discretion of VGA the dealer will be charged monthly for the additional occupied space at a rate determined at the discretion of VGA.

**Term of this Agreement:**

This Agreement is month-to-month. Dealers must provide a 30-day written notice when terminating this Agreement. If VGA finds a Dealer is in violation of the intent of his Agreement vis-a-vis type of merchandise, upkeep, maintenance of space, or nonpayment of rent, then VGA may terminate this Agreement without further notice to Dealer. Booth Rental cost is prorated at the start of the contract based on when your move in date is.

VGA may elect to terminate this agreement with the dealer at any time without reason or cause. If such termination of agreement is enacted dealer shall have 14 calendar days to remove items from the booth space and premises. If the dealer’s items are not picked up within two weeks of the end of the dealer / booth space relationship Dealer agrees VGA can sell items at price VGA decides upon to cover for rent/storage fees, for a period of up to thirty (30) days. After thirty (30) days, VGA is free to dispose of the item(s) noted above in any manner VGA determines to be appropriate and the Dealer will hold Vintage Garage Antiques harmless. Dealer will pick up remaining items at their own expense.

**Pricing**

Vendors must furnish their own price tag. If a price tag is not visible on your products, we will attempt to contact you. All items MUST have a price tag attached with a clearly written PRINTED price. Your booth and a small description of the item. Using both sides of the tag is encouraged. Put your vendor number on the tag. NEVER change the price without changing the entire tag. This is for your protection. Adhesive backed tags are allowed, however, they must be easy to remove without damaging the item. Dealer must remove all price tags that are not associated with their booth at VGA. Item will be sold for the lowest price tag found on the item, regardless where it is from.

**Housekeeping**

Vendors are responsible for keeping their own space and frequently merchandising and cleaning. VGA is responsible for maintenance of aisles, restrooms and common areas. If a vendor’s booth becomes visibly dirty or dusty, the vendor will be notified to clean it. Vendors will keep all items within their rented boundaries. If you find a piece of merchandise that does not belong to you in your booth area give to VGA Staff and we will put in correct booth.

**Displays**

Customer walkways shall not be obstructed by merchandise. Booths must be kept in a neat condition. All construction plans such as painted walls or installed shelving must have prior approval from VGA management. All construction cost will be borne solely by the exhibiting vendors. Displays must be safe for you, me and the customer.

All electric extension cords must be approved by management. Power strips must have surge protection, per the local fire code. No plugs around corners or over the top of walls/partitions are allowed per the local fire code. Light bulbs must be CFL or LED and 25 watts or less. Antique/vintage tavern lights and similar items where CFL’s or LED’s may not be available will be evaluated on a case-by-case basis. No lit candles are allowed. No night lights (left on 24/7) are allowed.

Dealer (Seller) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dealer (Seller) Printed: \_\_\_\_\_

Vintage Garage Antiques Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vintage Garage Antiques Printed: \_\_\_\_\_